



FA Wales Coach Education Programme

FAW/UEFA Grassroots leaders award Terms & Conditions

Introduction

The FAW/UEFA Grassroots leaders award is designed to be completed over a period not exceeding 6 months.

The Technical Department of the Football Association of Wales / FAW has developed a Coach Education programme in accordance with the UEFA Coaching Convention.

The award is a detailed, basic course designed to support coaches to develop their knowledge of designing, preparing, conducting and reflecting on activities to support the development of youth and senior players.

Course Objectives

On completion of the course the coach should be able to:

1. Understand the benefits of practice layout and practice transition.
2. The importance of demonstrations (Coach and player).
3. Understand the importance of practices being realistic to the players match day environment
4. Develop the knowledge of how, when and why to utilise progressions (making the practice harder) and regressions (making the practice easier) within a practice.
5. Understand the importance of ensuring repetition within a practice.
6. Develop the knowledge of how, when and why to utilise conditions, challenges and targets accordingly.
7. Understand what technical and skill practices are and how to best utilise them within a practice.
8. Understand the importance communication using simplified language and terminology and how players may perceive the messages given.
9. The coach as a facilitator, understand how your role as a coach can make players fall in love with the game and engage in lifelong participation.

- **Information Technology**

It is important you have access to the Internet to access the eLearning modules, usually via Google Chrome.

Where contacts are delivered online, these can be accessed via the 'Webinar' tab on your <https://lms.faw.cymru> account. The webinar will become available 15 minutes before each online contact.

Course of Training

All coaches are to attend and complete all aspects delivered during the FAW/UEFA Grassroots leaders award

Entry Criteria

Attendance for the FAW / UEFA Grassroots leaders award is conditional on the candidate providing evidence of the following qualifications:

- Introduction to Coaching Football Award
- FAW Football Emergency Aid Award
- FAW Safeguarding Awareness Award
- Copies of all certificates above (photocopies accepted) must be uploaded to <https://lms.faw.cymru> as part of the registration / application process.

Coach Participation

Coaches are required to physically participate in practical activities during the contact day. If you are unable to participate in activities, please inform your course director at the beginning of the contact. Participation in assisting all other coaches in the practical elements of the course is also required.

FAW Commitment

- Professional course delivery by accredited FAW & UEFA Coach Educators.
(Through professional in-service training and verification process)
- Feedback of a constructive nature
- A punctual start and finish of activities at the agreed times.

Coach Responsibilities

- Attend 100% of the course.
- Online contact 1 must be completed prior to any further contacts. If you are unable to attend the online contact 1 of your selected course, you can be transferred to another course at a later date.
- Adequate preparation for the course.
- Positive contribution to all aspects.
- Be flexible and adaptable on the course in all aspects to ensure completion of the course.
- A commitment towards learning new information and completing the programme set by the FAW Coach Education Department.
- Respect and consideration for all course members and staff while on and off the course.
- Individuals must not make abusive posts via social media, which may be defamatory to the FAW, its staff, or any other course participant.
- Any travel or accommodation will need to be booked on a flexible rate, as contact days can be cancelled or postponed due to various conditions. The FAW will not be responsible for any losses due to postponements that are out of our control.

Coach Attendance

- Coaches are required to attend 100% of the course, any hours missed will need to be covered on another course, please contact your course director to organise this.
- Completion of online eLearning modules in your own time but in line with the course schedule.
- Please review all the dates carefully prior to registering for the course to ensure you are available for all the contact dates.

FAW / UEFA Grassroots leaders award Course Content

Contact Time	Types of Learning	Distance Learning
<u>Practical Delivery:</u> <ol style="list-style-type: none"> 1. Social Elements 2. Technical Elements 3. Physical Elements <u>Presentations on Course</u> <ol style="list-style-type: none"> 1. Course Introduction 2. Social Pillar 3. Technical Pillar 4. Designing Games 5. Student of the Game 	Practical Demonstrations On course Mentoring Group Tasks Online eLearning Virtual Classrooms	<ol style="list-style-type: none"> 1. How to use your courses 2. Techniques & Skills 3. Practice Design 4. Communication 5. Matchday Management

Terms of Validation

The FAW/UEFA Grassroots leaders award is valid for three years, from the end of the course.

(E.g., if the UEFA coaching diploma is completed in July 2025, the licence is valid from July 2025 to 31st December 2028).

Revalidation of your FAW/UEFA Grassroots leaders award is completed by accumulating 12 credits within the three-year period via Coach Cymru + (please note a subscription is required to access this online platform). Details of how to complete revalidation will be delivered on course via the 'Student of the Game' presentation.

If you don't manage to revalidate your FAW/UEFA Grassroots leaders award within the three-year period, you won't lose your award, but it will become 'inactive'. You can reactivate your licence again by attending and revalidating via completing the 12 credits required via Coach Cymru+

Complaints Appeals Procedure

All course complaints must be sent via email to coacheducation@faw.cymru within 14 working days of the issue.

Please include the following information:

Course attended (including dates and venue)

The reasons for the complaint and circumstances providing as much detail as possible.

The FAW will respond to all appeals within 28 working days of receipt

Fees, Refunds and Rights of Cancellation

5.1 The appropriate Fee for the selected Training Course must be paid to FAW in full by the Candidate when the Application Form is submitted. FAW will reimburse the Candidate in full for the Fee paid if the Candidate's application is rejected.

5.2 At any time prior to the commencement of a Training Course, FAW shall have the right to cancel the Training Course by giving the Candidate as much written notice as is reasonable in all the circumstances. In the event of such cancellation, FAW will reimburse the Candidate in full for the Fee paid.

5.3 Right of cancellation:-

5.3.1 Unless the exception below applies, the Candidate has the right to cancel the Contract within 14 days without giving any reason.

5.3.2 The cancellation period will expire 14 days after the day on which FAW issued its acceptance.

- 5.3.3 To exercise the right to cancel, the Candidate must inform FAW of the decision to cancel by a clear statement (e.g. a letter sent by post, fax or email). The Candidate may use the attached <<[model cancellation form](#)>>, but it is not obligatory.
- 5.3.4 To meet the cancellation deadline, it is sufficient for the Candidate to send the communication of the right to cancel before the cancellation period has expired.
- 5.3.5 If the Candidate cancels the Contract, FAW will reimburse the Candidate (or any third party who made payment on behalf of the Candidate) all payments received and the reimbursement will be made without undue delay and not later than 14 days after the day on which FAW is informed about the Candidate's decision to cancel the Contract. Reimbursement will be made using the same means of payment as used for the initial transaction, unless the Candidate has expressly agreed otherwise. In any event, the Candidate will not incur any fees as a result of the reimbursement.
- 5.3.6 Exception “the right of cancellation does not apply where the Service has been fully performed within the 14 day cancellation period and the performance of the Service began after a request by the Candidate accompanied by an acknowledgment that the Candidate would lose the right to cancel once the Contract had been fully performed.
- 5.3.7 Where following the express request of the Candidate, the Service has commenced within the 14 day cancellation period, FAW shall be entitled to charge the Candidate for the supply of the Services for the period ending with the time when FAW is informed of the Candidate's decision to cancel and calculated as a proportion of the total Fees payable under the Contract.
- 5.4 In addition to the cancellation rights under condition 5.3 (and without in any way limiting the Candidate's cancellation rights under condition 5.3), the Candidate shall have the right to cancel the Contract at any time prior to the commencement of the relevant Training Course by giving written notice to FAW. Provided the Candidate has paid the whole of the Fee at the time the cancellation notice is received by FAW, FAW will refund the following relevant percentage of the Fee (calculated from the day FAW received, or is deemed to have received, the notice):-

TRAINING COURSE	NOTICE PERIOD	AMOUNT OF REFUNDED FEE
UEFA Licence Courses	60 days or more notice	100%
	50-30 days notice	50%
	29 days or less notice	Nil
Foundation Level Courses	14 Days or more notice	100%
	13 to 7 days notice	50%
	6 days or less notice	Nil
Re-validation Courses	14 days or more notice	100%
	13 to 7 days notice	50%
	6 days or less notice	Nil